



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

February 10, 2012

FLORINE NATH, TREASURER
COFFMAN FOR CONGRESS 2012
9249 SOUTH BROADWAY #200-501
HIGHLANDS RANCH, CO 80129

Response Due Date
03/16/2012

IDENTIFICATION NUMBER: C00497180

REFERENCE: OCTOBER QUARTERLY REPORT (07/01/2011 - 09/30/2011)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 2 item(s):

1. Please provide a Schedule A for the total amount disclosed on Line 12 of the Detailed Summary Page. All transfers to your committee from authorized committees of the same candidate must be itemized on Schedule A, regardless of the amount transferred. (2 U.S.C. §434(b)(3)(C) and 11 CFR § 104.3(a)(4)(iii))
2. Schedule B supporting Line 17 of your report discloses \$4,301.57 in activity identified as MEMO entries that do not appear to correspond with any itemized transaction(s). Please be advised, a memo entry is used to disclose additional information about an itemized transaction and the amount of a memo entry is not included in the total receipts or disbursements for the report. Please amend your report to provide clarifying information regarding this activity. (11 C.F.R. § 104.3(a) and (b))

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**